



The City Beautiful Commission held its regular meeting **Thursday, January 5, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Karol Zoeller called the meeting to order.

MEMBERS PRESENT: Jan Hicks Cita Cobb Ann Ivey
Troy Laha Lynn Warren Jan Baker
Karol Zoeller John Beneke Ross Piazza

ALSO PRESENT: Dana Carney, Zoning & Subdivision Manager, Department of Planning & Development, City of Little Rock
Christy Marvel, Interim Plans Development Administrator, Department of Planning & Development, City of Little Rock

Jack Castin, Planning Consultant for Affirmative Risk Management, Stuck Associate Architects, agent for Mark & Patricia Pollack, located at 4016 Stannus Road

OPEN PUBLIC MEETING

ITEM NO. 1 C. B.C. 592-NEW MATTERS-Affirmative Risk Management, Inc.

STAFF REPORT:

This property is located at the northwest corner of Stannus Street and West 41st Street. The site currently is occupied by a vacant two-story brick building. The parking lot is in a state of disrepair with grass growing in several locations. There is a narrow drive, which extends from Stannus Road to the rear parking area on both the north and south sides of the building. There is very little landscaping or green space located on the site.

As of this writing, staff has received one phone call in opposition from an area resident. On November 10, 2005 this site was reviewed by the Planning Commission as a short-form Planned Office Development (POD). At this public meeting, the plan was required the following conditions in conjunction with the approved site plan: “ the applicant has indicated landscaping will be provided along the northern perimeter of the site per ordinance requirements. The site plan shows the required landscaping along West 41st Street to be contained within the public right-of-way. This request will require a waiver of the landscape ordinance requirements to be approved by the City Beautiful Commission.”

The applicant is now proposing to delete, in its entirety, the perimeter-planting strip along 41st Street and to reduce the number of trees and shrubs in the northern planting strip below the ordinance minimum.

The proposed site plan does not meet the minimum perimeter landscaping requirements stipulated at the November 10, 2005 public hearing. Therefore, staff recommends denial of this application.

COMMISSION ACTION:

Interim Plans Development Administrator, Christy Marvel, informed the commission that the applicant had amended his application. The applicant had now agreed to install all required landscaping in the north perimeter of the site. Ms. Marvel, stated the applicant was still requesting a waiver of the landscaping requirements on the south (41st Street) perimeter.

Commissioner Lynn Warren inquired whether or not the site would be automatically irrigated. The applicant stated that it is not proposed at this time. Staff noted that a water source was required within seventy-five feet of the landscaped areas per the landscape ordinance. The applicant stated that current proposal included a hose bib to water all landscaped areas.

The applicant, Jack Castin, addressed the commission. He stated the variance to allow landscaping in the 41st street right-of-way was necessary due to the required right-of-way dedication.

Dana Carney, Zoning and Subdivision Manager, questioned whether it would be more appropriate to approve a deferral of the required landscaping rather than a waiver. Mr. Carney stated that staff could support a variance to allow the landscaping in the public right-of-way, if it were deferred not waived.

Applicant amended his request to defer the required landscaping in the public right of way.

Motion: Troy Laha made a motion to approve item # 1 CBC –Item number 592 with the changes and to include the requested deferral for the installation of the required landscaping in the public right-of-way; tying the deferral to the street improvements of 41st street or 5 years, which ever comes first.

Second: Lynn Warren seconded the motion.

Dana Carney noted the CBC might want to also tie the addition of the required landscaping strip to any future building addition. Dana explained that if the street improvements do not occur that the applicant is still tied to install the required landscaping at the end of five years, regardless.

Troy Laha amended his motion to include any addition to the building or adjoining parking lot. With this approval it is noted the applicant understands that he is to obtain a franchise agreement with the City of Little Rock’s Public Works Department.

Motion passes unanimously.

CLOSE PUBLIC MEETING

APPROVAL OF THE MINUTES:

Motion: Troy Laha moved to approve the minutes from the January 5th, meeting as submitted.

Second: Lynn Warren seconded the motion and it passed unanimously.

TREASURER’S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer’s Report
01-05-2006

Beginning Balance as of December 01, 2005 **\$4,669.87**

Credits

Interest on Account	.90	
Total credits	\$.90	<u>\$4,670.77</u>

Debits

Jan Baker-Commu. Bakery (Tim Heiple cake)	29.01
Entry fee-AR Lawn & Garden Show for 03-06	100.00

Custom Trophies-Landscape Award Plaques	487.08
Signatures-1/2 pmt. 1,100 ash trays(litter prevention)	580.00
Signs Etc. Landscape Awards	382.95
Signatures-Final Payment	579.00
U.S. Postmaster-200, 39 cent stamps	78.00
<u>Office Depot-Cartridge for printer</u>	<u>16.65</u>

Total debits	\$2,252.69	<u>\$2,418.08</u>
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Ending Balance as of January 05, 2006		<u>\$2,418.08</u>
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OLD BUSINESS:

Annual Retreat:

The location of the annual retreat was discussed at length. Commissioner Troy Laha commented that he was able to access the Ottenheimer Center out in southwest Little Rock for free.

Motion: John Beneke made a motion to have the 2006 annual retreat at the Ottenheimer Center in Southwest Little Rock.

Second: no second
Motion failed.

The Presidential Center at the Holiday Inn, downtown was investigated with the following: \$100.00 for the Presidential Board Room, a 10-person room that includes a projection screen, v.c.r., and Internet hook-ups. This price is for ½ day and is reserved from the hours of 11:00 a.m. to 4:00 p.m. The CBC discussed individually paying for the buffet brunch. This price for the buffet was \$9.95 per person. An 18% gratuity was to be included as well as tax at the rate of 9.5%. The total price coming to approximately \$258.42. Commissioner Ann Ivey noted her objection to spending that much money. Commissioner John Beneke noted each City Beautiful Commissioner spends one day of the month giving of their time and this amount is justifiable and currently the CBC has the money. Chairperson, Karol Zoeller, mentioned that each CBC member could pay for his or her own meal to help reduce the amount to be spent. Commissioner Lynn Warren stated she didn't think it was a good idea for CBC members to pay for their own meal.

Motion: John Beneke made a motion to have the 2006 CBC annual retreat at the Presidential Center, Holiday Inn. The CBC is to pay for both the room and for the meals.

Second: Troy Laha seconded the motion and it passed unanimously.

Motion: Motion passed with 8 ayes and one no. Ann Ivey wanted the minutes to reflect that she thought they were spending too much money.

Commissioner Lynn Warren informed the group of the facilitator options she'd found. It was decided to see if the City of Little Rock had a facilitator available. Perhaps, Susan Langley could facilitate.

Chair Karol Zoeller noted she would try to meet with city staff soon to produce a timeline and an agenda for the 2006 CBC annual retreat.

Pocket Ashtrays-Commissioner Lynn Warren brought a box of the pocket ashtrays and discussed ways in which to provide informational data to accompany the ashtrays. Commissioner Warren showed two examples; one of which was circular the other, rectangular. The rectangular would be easier to produce in

large quantities. Commissioner Warren will store the boxes of ashtrays with city staff. The design of the informational data will be investigated further and be reported at next months meeting.

NEW BUSINESS:

The meeting time was discussed. Dana Carney explained that the meeting is to always open to the public. However, an agenda meeting is optional that would allow city staff to update commissioners on the factual information of the proposal. The advertised time for the City Beautiful Commission would need to be changed and would require a motion.

Motion: Troy Laha made a motion to move the regular City Beautiful Commission time from 11:30 a.m. to 11:15 a.m., allowing for an agenda meeting.

Second: John Beneke seconded the motion and it passed unanimously.

ADJOURNMENT: 12:47



The City Beautiful Commission held its regular meeting **Thursday, February 2, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Karol Zoeller called the meeting to order.

MEMBERS PRESENT:

Jan Hicks	Cita Cobb	Ann Ivey
Troy Laha	Lynn Warren	Jan Baker
Karol Zoeller	John Beneke	Ross Piazza

ALSO PRESENT:

Stacy Hurst, Board of Director, City of Little Rock
 Dana Carney, Zoning & Subdivision Manager, Department of Planning & Development, City of Little Rock
 Christy Marvel, Interim Plans Development Administrator, Department of Planning & Development, City of Little Rock

APPROVAL OF THE MINUTES:

Motion: Lynn Warren moved to approve the minutes from the January 5th, meeting as submitted.

Second: Ann Ivey seconded the motion and it passed unanimously.

TREASURER’S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
 Treasurer’s Report
 02-02-2006

Beginning Balance as of January 05, 2006		<u>\$4,669.87</u>
Credits		
City of L.R. Jul-Dec expense reimbursement	1231.91	
<u>Interest on Account</u>	<u>.90</u>	
Total credits	\$1,231.91	<u>\$3,650.44</u>
Debits		
<u>Generation Products, Inc.(Badge-Piazza)</u>	<u>13.37</u>	
Total debits	\$13.37	<u>\$3,637.07</u>
Ending Balance as of February 2, 2006		<u>\$3,637.07</u>

OLD BUSINESS:

Ann Ivey-New CBC Banner-Ann coordinated with Sharon Vogelpohl, prior CBC member, and has possession of a new CBC banner, costing approximately \$98.00. For proper care of the banner, it should be rolled up, lettering out. It was agreed that the banner needed to be contained in a hard plastic case, John Beneke, stated he would purchase one and be reimbursed later.

2006 Garden Show: Ross Piazza

Ross Piazza stated the mini-committee has worked out most of the issues regarding the upcoming 2006 Garden Show. Lynn Warren will be the first to arrive to work the shift and Ann Ivey will be the last to work the shift. Extra help may be needed during set-up and takedown of the space and any additional help would be greatly appreciated. A personal thank you goes out to Troy Laha for taking 3 separate slots to work the weekend of the garden show and Ann Ivey for taking an additional time slot, too.

Lynn Warren handed out an informational sheet on Jack Singleton, with Keep America Beautiful, whom has retired. Although he is retired, he will continue to help with various activities concerning both Keep America Beautiful and Keep Arkansas Beautiful. The CBC may want to consider Mr. Singleton as a possible recipient of an Eye of the Beholder Award. Commissioner Warren presented various samples of things to hand out at the 2006 Garden Show. Bob Phelps, with Keep America Beautiful, has offered a variety of things for the CBC to hand out at the show. Due to other obligations, Keep America Beautiful will not have a booth nor representation at this year 2006 Garden Show. Commissioner Warren will bring some of all the samples for the show.

Commissioner Hicks offered her personal trade show display board if the commission is interested; however, she will be unavailable to take down after the show on Sunday and would need someone to learn how to disassemble, if they decided to use it. The CBC can have the following for the tables: Adopt-A-Street brochures, Eye of the Beholder nomination forms, pocket ashtrays, pencils, clip boards, baskets, new CBC informational brochure, new 2006 Landscape Award nomination form, and all the items donated from Keep America Beautiful, Bob Phelps.

Commissioner Warren presented a selection of mock-ups of the informational card to accompany the pocket ashtrays she'd designed. The CBC was very pleased, made a few minor adjustments and it is ready for mass production. It was determined that the production and the cutting of the product could be done via a print shop; however, putting the final product together would require the work of the commissioners. This work could be done during next months meeting and while manning the booth at the 2006 Garden Show.

Motion: Cita Cobb made a motion to have the informational cards, four to a page, double sided, and to produce enough for the 1100 ashtrays.

Second: John Beneke seconded the motion and it passed unanimously.

Commissioner Warren stated that she would take a copy of the rough draft to Bob Phelps for his approval prior to mass production.

Commissioner Ivey suggested that the CBC keep a logbook for the show to record participation and amounts of items passed out.

Eye of the Beholder; Commissioner Cobb and Commission Ivey

Commissioner Cobb spoke with the Janet Jones Company and they offered to purchase/donate more signs if they are needed. However, currently CBC feels they are not needed. Commissioner Ivey noted that

spring was approaching and inquired about ways in which to get more nominations. The CBC needs to also get with the City regarding various advertising on all CBC ongoing projects.

Chair Zoeller noted she had the landscape award signs in the trunk of her car today and requests that each CBC member take them as they leave today.

Landscape Awards: Commissioner Warren

Commissioner Warren presented the CBC with the itinerary for the 2006 Landscape Awards. The Board of Directors were reallocated among the group. Commissioner Warren gave city staff the mock up for the 2006 brochure with the changes to be made. If possible, perhaps the brochure could be produced and ready for the 2006 LR Garden Show. Commissioner Warren will attempt to reserve the Board of Directors meeting date of October 3rd, and will let the commission know accordingly.

Adopt-A-Street: Commissioner Hicks

Jan Hicks will meet with Steve Haralson soon for the plans for 2006.

NEW BUSINESS:

Commissioner Ivey stated that city staff was normally aware of the upcoming landscape variance requests and could give information regarding the site so CBC members would have more time to go visit each site prior to the hearing.

The 2006 CBC contact list was distributed for changes.

Dana Carney, Zoning and Subdivision Manager, City of Little Rock

Mr. Carney presented each CBC member with a copy of the Freedom of Information Act (FOI); generated by the city attorney. Mr. Carney read the document in its entirety and entertained questions. It was noted that since the CBC is meeting at 11:15 a.m. prior to any/all hearings that it must be publicized and open door; allowing all people to attend. During this informal meeting it is a time for city staff to present factual information only; no discussion of cases should be conducted outside of the confines of the room.

Adjournment: 12:45 p.m.



The City Beautiful Commission held its regular meeting **Thursday, March 2, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Karol Zoeller called the meeting to order.

MEMBERS PRESENT:

Jan Hicks	Cita Cobb	Ann Ivey
Troy Laha	Lynn Warren	Jan Baker
Karol Zoeller	John Beneke	Ross Piazza

ALSO PRESENT: Christy Marvel, Interim Plans Development Administrator, Department of Planning & Development, City of Little Rock

Dave Roberts, Landscape Architect, Roberts & Williams Architects, agent for Children's Hospital.
Ross McCain, Wilcox, agent for Children's Hospital

OPEN PUBLIC MEETING

ITEM NO. 1 C.B.C. 593-NEW MATTERS-Children's Hospital, Parking Deck

STAFF REPORT:

The site is currently being used as a lay down area for the construction of the new office building located at 8th and Battery Streets. There are hospital and office facilities located to the east and south of the proposed site also owned by Arkansas Children's Hospital. There is a high-rise residential tower owned by the Housing Authority located to the southeast of the site. The streets are currently in place around the area some with sidewalk and some without. Curb and gutter is in place along most streets. The Schiller Street right-of-way has been abandoned and ACH owns the property on the west side of the former right-of-way.

The applicant is proposing a four-story parking deck structure to accommodate 1,005 automobiles. The site plan indicates the proposed parking deck will be set at 3.11-feet from the southern property line at the southeast corner (adjacent to the surface parking lot) increasing to 4.92 feet at the southwest corner. Therefore, the remaining proposed landscape area does not meet the minimal perimeter landscape ordinance requirement of 6'-9" six foot nine inches. The landscape strip varies from 2.97 feet to 3.11 feet on the southern perimeter.

The planning commission approved development of the parking deck through site plan review on February 16, 2006.

The applicant has provided a landscape plan with details of how the massing of the proposed structure will be broken up by installation of large evergreen plantings. The landscape plan indicates the placement of the Southern Magnolia's along the western perimeter and the northern perimeter (Interstate 630) of the development. This species of trees typically grows 40-60 feet with a maturity height of 100-feet. The proposal includes the placement of Lacebark Elm trees along the Maryland Street, which are smaller shade trees. In addition, at the entrances to the parking structure, Crepe Myrtles will be used to provide additional plantings. Autumn Blaze Red Maples are proposed along Battery Street, the eastern perimeter of the site and Savannah Holly will be planted along the service drive and behind the office building currently under construction to break the massing when viewed from the Interstate. The landscape plan also indicates the placement of shrubs as required by the Landscape Ordinance. The

proposed tree size at planting exceeds ordinance requirements. The green space and the plant quantity allocated along the southern perimeter exceed the amount required by ordinance; a portion of that green space will be located in the public right-of-way.

STAFF RECOMMENDATION:

Staff recommends approval of this request subject to a franchise agreement being obtained for the proposed landscaping in the public right-of-way.

COMMISSION ACTION:

Landscape Architect, Dave Roberts, presented a color rendering of the proposed parking deck and the associated landscaping. Mr. Roberts noted that the landscaping was exceeding minimal landscape ordinance requirements. Concern was voiced that some of the proposed landscaping is shown within the City's public right-of-way. The applicant stated he understood the requirement of a franchise agreement with the City of Little Rock and has started this required paperwork. Mr. John Barr, with the City of Little Rock has reviewed the proposal and doesn't see any red flags.

Vice-chair Hicks inquired whether or not any of the proposed trees were of an evergreen variety. Mr. Roberts, responded that currently there are none proposed; however, if the Commission would like to see an evergreen variety, it could be addressed. The reason for the choice of Crepe Myrtle was to match existing on-site vegetation. Mr. Roberts then inquired if 'Lil Gem' Magnolias or Foster Holly trees were suitable for the entryway along the southern perimeter of the site. It was noted that the entrances along the south were of primary concern.

Motion: Vice-chair Hicks made a motion to approve the variance, conditioned upon the trees at the entrances along the southern perimeter being of an evergreen variety.

Second: Commissioner Warren seconded the motion and it passed unanimously.

Commissioner Baker inquired about the enforcement/follow-up of all the landscaping requirements in the City of Little Rock. Commissioner Baker would like to see more follow-up of the landscaping within the City. Staff noted the written information that was presented to the CBC during the month of November 2005 by Kenny Scott, Code Enforcement Coordinator, City of Little Rock. Commissioner Baker stated this should be an on-going report given to the CBC.

Motion: Commissioner Warren made a motion to have a quarterly report generated from Kenny Scott, Code Enforcement Coordinator.

Second: Commissioner Baker seconded the motion and it passed unanimously.

CLOSE PUBLIC MEETING

APPROVAL OF THE MINUTES:

Motion: Troy Laha moved to approve the minutes from the February 2nd, meeting as submitted.

Second: Jan Hicks seconded the motion and it passed unanimously.

TREASURER'S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer's Report
03-02-2006

Beginning Balance as of February 2, 2006

\$3,637.07

Credits

Interest on Account	.71	
Total credits	\$0.71	<u>\$3,637.78</u>

Debits

Signs Now (CBC Banner)	98.90	
Total debits	\$98.90	<u>\$3,538.88</u>

Ending Balance as of March 02, 2006		<u>\$3,538.88</u>
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OLD BUSINESS:**Landscape Awards: Commissioner Warren.**

Commissioner Warren had the 2006 landscape award applications printed at Southern Reprographics and has them ready for distribution at the 2006 Little Rock Garden Show.

2006 Garden Show: Ross Piazza

Ross Piazza has most, if not all, of the major details worked out. Commissioner Beneke recommended setting up the CBC booth, this afternoon. Commissioner Piazza handed out an agenda/issues outstanding list. Check in is required with each entry. Commissioners were advised to please wear CBC nametags. Parking has been allocated at War Memorial Stadium with a shuttle bus for the LR Garden Show. Parking behind City Hall is also an option.

It was decided that 500 of the pocket ashtrays should be taken to the 2006 LR Garden Show.

Commissioner Warren noted each item and the quantity of each; that is to be given at the booth during the 2006 LR Garden Show. One ashtray per family should be given. The rough draft of the CBC Brochure is also available for handout. Commissioner Warren will have these available too. Lynn contacted Scott Carter about a press release on the current projects of the CBC and Mr. Carter stated it was no problem and he would handle them.

Ross Piazza reminded individuals to please fill out the information booklet about the on-goings/success of the CBC participation in the 2006 LR Garden Show.

NEW BUSINESS:

Lynn Warren contacted Shayla Beebe and is in correspondence with the Mayor, City Manager, and the Board of Directors regarding the pocket ashtrays. Commissioner Warren noted the intention of presenting each with a pocket ashtray and the possibility of doing a public service announcement (PSA) of some sort in the near future. Staff noted the possibility of two landscape variances for next month. Neither of which has filed; however, today is the deadline.

Adjournment: 12:25 p.m.



The City Beautiful Commission held its regular meeting **Thursday, April 6, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Vice-Chair Jan Hicks called the meeting to order.

MEMBERS PRESENT: Jan Hicks Cita Cobb Ann Ivey
 Troy Laha Lynn Warren John Beneke
 Ross Piazza

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

APPROVAL OF THE MINUTES:

Motion: Ross Piazza moved to approve the minutes from the March 2nd 2006, meeting as submitted.

Second: Troy Laha seconded the motion and it passed unanimously.

TREASURER’S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
 Treasurer’s Report
 04-06-2006

Beginning Balance as of March 02, 2006		<u>\$3,538.88</u>
Credits		
Interest on Account	.63	
Total credits	\$0.63	<u>\$3,539.51</u>
Debits		
Southern Reprographics (Printing)	180.07	
Total debits	\$180.07	<u>\$3,359.44</u>
Ending Balance as of April 06, 2006		<u>\$3,359.44</u>

OLD BUSINESS:

2006 Garden Show; notes/comments for next year

The pocket ashtrays were a huge success. The quantity of ashtrays needs to be increased if it is a program to continue in 2007. Ross Piazza has the book of comments and there is informative data within. The Little Rock Garden Club was a success and something the CBC should definitely be a part of in 2007.

The 2006 Landscape Award Brochure was of interest to the various businesses also participating in the garden show. Staff has the remaining brochures, banner, and other materials used at the show. The flower arrangements were very nice and added a lot to the display area.

Lynn Warren presented the Mayor, City Manager, all the department heads, and the Board of Directors a small gift bag that included the pocket ashtrays.

Motion: Troy Laha moved to participate in the 2007 Little Rock Garden Show.

Second: Lynn Warren seconded the motion and it passed unanimously.

Pocket Ashtrays: The CBC needs to review options for more production of the pocket ashtrays. The new KICK campaign would be optimal in conjunction with the Clean Air Campaign. The CBC will need to address the logo design/layout of adding a donor. The verbiage “snuff out first” should also be added to the pocket ashtrays due potential liabilities. Mrs. Warren distributed a flyer with Keep America Beautiful information.

Motion: Cita Cobb made a motion to approach Phillips Morris about possibly sponsoring the pocket ashtrays.

Second: Troy Laha seconded the motion and it passed unanimously.

NEW BUSINESS:

Landscape Awards: Lynn Warren informed the group that she would like to step down as the chair of the landscape awards committee. The pocket ashtrays have taken on a life of itself and she doesn't have enough time to give the award the attention it would need. Mrs. Warren expressed willingness to be a resource to the individual that takes up this position. The CBC recommended Jan Baker; however, due to her absence this should be tabled until next month.

Troy Laha: The state is currently reviewing the laws on watersheds; including cleaning up ADEQ and the staff. Accusations of lack of enforcement have been made and inability to get inspections made. Mr. Laha feels the CBC should be involved in the ongoing efforts to clean-up Fouché Creek.

There is a Keep Arkansas Beautiful luncheon on April 19, 2006. The CBC should have a member in attendance.

Troy Laha: Mr. Laha informed the commission about a new ordinance that would eliminate individuals parking on their lawns. Mr. Laha thinks this is an issue the CBC should support. It was decided that the ordinance really needs to go one step further and to read, “paved or gravel that is contained.”

Motion: Lynn Warren made a motion to draft a letter in support, to include the verbiage, “paved or gravel that is contained” and the letter to be sent prior to the ordinance review. Jan Hicks volunteered to write the letter. John Beneke noted he would attend the meeting on behalf of the CBC.

Second: John Beneke seconded the motion and it passed unanimously.

Staff noted the possibility of three landscape variances for next month. None of which has filed; however, today is the deadline. The sites to potentially visit are the following: Cal-Ark (off of I-30), Burger King on Markham (near UAMS), and The Capitol Hotel, downtown.

Adjournment: 12:20 p.m.



The City Beautiful Commission held its regular meeting **Thursday, May 4, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Karol Zoeller called the meeting to order.

MEMBERS PRESENT: Jan Hicks Cita Cobb
Karol Zoeller Ann Ivey
Ross Piazza John Beneke

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

Joe White, Engineer with White-Daters and Associates, agent
Dave Roberts A.S.L.A., Roberts & Williams Associates, agent

OPEN PUBLIC MEETING

ITEM NO. 1 C. B.C. 594-NEW MATTERS-Cal-Ark International

STAFF REPORT:

The site is currently developed as a truck facility for Cal Ark International. The property extends from the I-30-Frontage Road to Otter Creek Road and is bordered by a utility transmission line and easement to the west. Other uses in the area include industrial, commercial and office uses located at the I-30/I-430 interchange. Cal Ark Trucking Company is located at 12024 I-30; a 30+ acre, C-4 zoned tract bounded by Otter Creek Road on the north and I-30 on the southeast. Cal Ark, the applicant, is proposing an expansion of their existing operation to add a maintenance building, wash bay, truck entrance guard shack and 32 trucks Idleaire facility. Cal Ark is requesting a variance for the required 30-foot buffer along I-30. In-lieu of the buffer, Cal Ark will landscape along I-30 and Otter Creek Road to screen their existing truck operation. Currently, there is a 40-foot grass strip that lies between the frontage road and the Cal Ark parking area with a 12-foot landscape strip located on the applicant's property.

A variance for the required 30-foot buffer along I-30 is being requested. The landscaping along I-30 and Otter Creek Road has been designed to screen their existing truck operation and the new construction. Currently, there is a 40-foot grass strip that lies between the frontage road and the parking area with 12-feet of the grass strip located on the applicant's property giving the appearance of a larger landscaped area. Along the I-30 Frontage Road the Landscape Plan indicates the placement of both larger quantities and larger sizes of plant material.

The proposed plan includes nine (9) Andorra Juniper shrubs, six (6) Burning Bush shrubs, seven (7) compacta holly shrubs and fifty-four (54) loropetalum shrubs. Fifteen (15) Savannah Holly trees and thirteen (13) Shumard Oak trees are planned. The Savannah Hollies are proposed at a minimum of 10 – 12 feet in height and 2-inch minimum caliper, full to the ground and the Shumard Oaks are proposed at a minimum of 14 – 16 feet in height and 2 ½ to 3-inch minimum caliper, full to the ground. The loropetalum and the Burning Bush are proposed at a minimum of 7-gallon plantings 30 to 36 inches in height and 36-inch minimum spread. The entire area will be sodded with Bermuda Sod. The plantings along the eastern perimeter include eighty-seven (87) loropetalum shrubs, seven (7) Savannah Holly trees, twelve (12) Shumard Oak trees and six (6) Southern Magnolia trees. The Savannah Hollies are proposed at a minimum of 10 – 12 feet in height and 2-inch minimum caliper, full to the ground, the Shumard Oaks are proposed at a minimum of 14 – 16 feet in height and 2 ½ to 3-inch minimum caliper, full to the ground and

the Southern Magnolias are proposed 14 – 16 feet in height and 2 ½ to 3-inch minimum caliper, full to the ground. The loropetalum are proposed at a minimum of 7-gallon plantings 30 to 36 inches in height and 36-inch minimum spread. The area will be sodded and hydroseed with Bermuda. Plantings along Otter Creek Road include the placement of 46 loropetalum shrubs, fourteen (14) Savannah Holly trees and twelve (12) Shumard Oak trees. The loropetalum are proposed at a minimum of 7-gallon plantings 30 to 36 inches in height and 36-inch minimum spread. The Savannah Hollies are proposed at a minimum of 10 – 12 feet in height and 2-inch minimum caliper, full to the ground, the Shumard Oaks are proposed at a minimum of 14 – 16 feet in height and 2 ½ to 3-inch minimum caliper, full to the ground. The area will be hydroseed with Bermuda.

According to the minimum Landscape Ordinance requirements one (1) tree shall be planted for every seven hundred fifty (750) square feet of landscaped or buffer area with an average linear spacing of not less than thirty (30) feet. Three (3) shrubs or vines for every thirty (30) linear feet shall be planted in the perimeter planting strip. Massing is permitted as long as trees are spaced not more than one (100) linear feet apart including the width of driveways. The indicated plantings are more than adequate to meet the typical minimum size requirements of the Landscape Ordinance.

Phase two and phase three construction have not been built as shown on the approved site plan and the approved landscape plan. Staff feels phase four completion needs to be included with any additional landscaping requirements not currently being met. Staff feels that these outstanding issues will need to be resolved prior to the final certificate of occupancy or a temporary certificate of occupancy being issued on any of the projects.

The planning commission approved the requested variance to allow a reduced street buffer adjacent to I-30 on March 30, 2006.

STAFF RECOMMENDATION:

Staff recommends approval with the conditions noted above including the completion of all landscaping for all phases of construction prior to the issuance of any type of certificate of occupancy.

COMMISSION ACTION:

Dave Roberts presented the commission with a colored rendering of the property and the associated landscape plans. Cal-Ark International intends on planting larger sized plantings and a larger quantity of plants than required by the City of Little Rock's, Landscape Ordinance. The Commission inquired about the implementation of an automatic irrigation system. The applicant responded that it would have an automatic irrigation system also per city code requirements. Commissioner Beneke inquired about the applicant's likelihood to allow the plants to grow naturally and not be pruned back, i.e. the loropetalum shrubs. The applicant stated they would be fine with allowing them to grow naturally. The object being to create and maintain an opaque screening of the parking area.

Motion: John Beneke moved to approve the variance request with staff recommendations also allowing the loropetalum to grow to eight foot (8'); not to be pruned. This is to screen the parking area of the eighteen wheelers.

Second: Ann Ivey seconded the motion.

Motion passes. Chair Zoeller recused; otherwise motion passes unanimously (5 - 0).

CLOSE PUBLIC MEETING

APPROVAL OF THE MINUTES:

Motion: Chair Karol Zoeller made a motion to approve the minutes as written.

Second: Vice-chair Jan Hicks seconded the motion and it passed unanimously.

TREASURER'S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer's Report
05-04-2006

Beginning Balance as of April 6, 2006		<u>\$3,359.44</u>
Credits		
<u>Interest on Account</u>	<u>.76</u>	
Total credits	\$0.76	<u>\$3,360.20</u>
Debits		
<u>Lynn Warren(gifts bags for BOD, etc.)</u>	<u>39.42</u>	
Total debits	\$ 39.42	<u>\$3,320.78</u>
Ending Balance as of May 04, 2006		<u>\$3,320.78</u>

OLD BUSINESS:

2006 Landscape Awards Committee Head needed: Recently, Commissioner Lynn Warren stated the need for another commissioner to become the landscape award committee head due to the unforeseen popularity of the pocket ashtrays. Mrs. Warren would be able to help this individual; however, could not allocate the amount of time that is needed for this task.

Motion: Jan Hicks made a motion for Cita Cobb to be the new landscape award committee head.

Second: John Beneke seconded the motion and it passed unanimously.

Cita Cobb noted she would need some help due to time restraints and unfamiliarity of the process. The date of the deadline for nominations was moved to August 1st, 2006. All CBC members contact your associated board member for nominations soon. There was discussion regarding the use of the landscape award signs for the 2006 fiscal year. It was decided that the new chair, Cita Cobb, could make those kinds of decisions at a later date.

Adopt-A-Street Program: Jan Hicks spoke with Steve Haralson, in the Public Works Department and they are still fired up about the adopt-a-street program. The Public Works Department will be advertising the program on the city garbage trucks once again. Lamar advertising has also agreed to continue the free advertising via billboards.

Keep America Beautiful Update: Chair Zoeller noted a recent article in the newspaper congratulating former CBC Chair, Nash Abrams. Mr. Abrams was noted as doing the most for keeping a city beautiful at the recent Keep America Beautiful Banquet. Karol Zoeller explained the litter index, how it worked, and that the group recently compiled it as a part of the paperwork. Once the paperwork has been completed, the newly formed group will officially become the Keep America Beautiful Affiliate.

NEW BUSINESS:

Ann Ivey requests new Eye of the Beholder nominations from the Commissioners.

Staff noted the possibility of a landscape variance for next month for the site at Capitol Hotel, downtown.

Adjournment: 12:25 p.m.



The City Beautiful Commission held its regular meeting **Thursday, June 1, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Karol Zoeller called the meeting to order.

MEMBERS PRESENT: Jan Hicks Cita Cobb
Karol Zoeller Ann Ivey
Ross Piazza John Beneke

ALSO PRESENT: Stacy Hurst, Board of Director, City of Little Rock
Dana Carney, Zoning & Subdivision Manager, Department of Planning & Development, City of Little Rock
Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

Joe Rantisi, General Manager, The Capital Hotel
Ward Lile, Architect, P.A. Smith & Associates
Sarah Burr, Landscape Architect, P. A. Smith & Associates

OPEN PUBLIC MEETING

ITEM NO. 1 C. B.C. 595-NEW MATTERS-The Capital Hotel, downtown

STAFF REPORT:

City Staff began the meeting regarding the development of a surface, valet parking lot to be located at 100 Main Street. The UU zoned property located at 100 Main Street is currently occupied by a multistory building, which contains office space and a parking deck. The building occupies the entirety of the half block on the west side of Main Street, from Markham to Second Streets. The property owners propose to remove the building and construct in its place a surface parking lot to serve as valet parking for the adjacent Capitol Hotel. The parking lot is to contain 173 spaces, with access drives from both Markham and Second Streets. Portions of the parking lot will allow for double and triple stacked parking. The lot will be enclosed with an ornamental brick and steel fence and landscaping.

On April 24, 2006, the Board of Zoning Adjustment approved several variances from the Zoning Ordinance in conjunction with the proposed parking lot. A variance was approved to allow the surface parking lot to be located between the building and the abutting street. A variance was approved to allow a reduced street buffer width of 4.5 feet on the Main Street perimeter. A variance was approved to allow the double and triple stacked parking spaces, with some of the spaces having a reduced depth. A variance was approved to allow a sidewalk design different than that required in the Uu district. The last variance allowed the elimination of street trees due to the overhead power lines for the trolley system.

The property owner is now requesting several variances from the Landscape Ordinance to allow development of the proposed parking lot.

The first variance requested is from the perimeter planting strip requirement of Section 15-96 (a) to permit a reduced planting strip along the Main Street perimeter. The Code requires a width of 6.9 feet for this strip based on a twenty-five percent reduction for development in the mature area of the City. The applicant proposes a 14.5-foot wide planting strip, only 4.5 feet of which is located on the property. The remaining 10-foot portion is located in the public right-of-way.

The second variance is from the perimeter planting strip requirement of Section 36-96 (b) to permit a reduction in the number of trees within the three street perimeter-planting strips. The Code requirement is 5 trees on the Markham Street perimeter, 10 trees on the Main Street perimeter and 5 trees on the Second Street perimeter. The applicant proposes to plant 2 trees on the Markham Street perimeter, 5 trees on the Main Street perimeter and 2 trees on the Second Street perimeter.

The third variance is from the interior landscape area requirement of Section 15-97 (a) to permit a reduction in the area of interior landscaping. The Code requires a total area of 3,430 square feet of interior landscape area for this parking lot. The applicant proposes a total area of 1,511 square feet.

The final variance is from the interior landscape area tree ratio requirement of Section 36-97 (c) to permit a reduction in the number of required interior trees from 13 to 4.

Staff is supportive of the requested variances. The property is currently occupied from property line to property line by a building that contains a parking deck. Any landscaping around the site is minimal at best. The proposed redevelopment, even with the requested variances, should result in a more attractive site. The width of the planting strips on the Markham and Second Street perimeters are 11 feet and 10 feet respectively, exceeding the 9 feet required by the landscape ordinance. Although the Main Street perimeter-planting strip is only 4.5-feet in width on the applicant's property, an area 14.5-feet in width will be landscaped, including the area within the right-of-way. The applicant has proposed to help mitigate the reduction in numbers of plants and area of landscaping by increasing the size of trees and shrubs to be planted. Within the perimeter planting strips, the applicant has proposed to plant October Glory Red Maples with a 3-1/2 inch caliper; larger than the 2-inch caliper required by Code. Within the street perimeter planting strips, the applicant proposes to plant Needlepoint Hollies 4 feet on center with a height of 48 inches at planting; taller than the 30 inches required by the Code. Seven-gallon size Evergreen Clematis vines will be planted along the street perimeters to grow up on the decorative fence. Additional plantings consisting of a Yoshino Cherry tree and azalea shrubs will be located at the corner of Main and Second Streets. Each of the interior islands will contain two Tulip Poplar trees with a caliper of 3-1/2 inches and nine Needlepoint Hollies with a height of 48 inches at planting. Landscaping on the Louisiana Street perimeter of the site, west of the hotel, will also be upgraded.

STAFF RECOMMENDATION:

Staff recommends approval of the requested variances subject to compliance with the following variances:

1. Compliance with the approved plan, including plant size.
2. A franchise must be obtained for all improvements located in the public right-of-way.

COMMISSION ACTION:

Commission Warren inquired whether four distinct issues had been considered regarding the proposal of a surface parking lot. The issues discussed were as follows:

1. The aesthetics of the parking lot for the Main Street corridor?
2. The life of asphalt increases with the increase in shade provided by trees.
3. The heat that is generated by the masses of asphalt and also the lack of shade trees for the customer's vehicles.
4. The aesthetic view of the parking lot from hotel residents above.

The applicant stated that indeed, these issues had been discussed, addressed, and resolved. The applicant feels like this is the best option with all of the perimeters of the site.

Commissioner Cobb inquired whether or not the area would have an automatic irrigation system?

The applicant and city staff stated that indeed it did require irrigation and that it was shown on the landscape plan as part of this approval.

Commissioner Laha noted that one of the proposed trees seemed to be located within the vehicular triangle; thus creating a blind corner. Staff noted that it would work with the public works department in assuring that was resolved.

Motion: Troy Laha made a motion to approve the variance request as submitted.

Second: Ann Ivey seconded the motion and it passed unanimously.

CLOSE PUBLIC MEETING

APPROVAL OF THE MINUTES:

Motion: Commissioner Laha made a motion to approve the minutes as written.

Second: Commissioner Cobb seconded the motion and it passed unanimously.

TREASURER'S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer's Report
06-01-2006

Beginning Balance as of May 04, 2006		<u>\$3,320.78</u>
Credits		
Interest on Account	.64	
Total credits	\$0.64	<u>\$3,361.42</u>
Debits		
None	0	
Total debits	\$ 0.00	<u>\$3,321.42</u>
Ending Balance as of June 01, 2006		<u>\$3,321.42</u>

OLD BUSINESS:

Ann Ivey requests new Eye of the Beholder nominations from the Commissioners.

Keep Arkansas Beautiful Update: Chair Zoeller noted the need for KArB board candidates. The Board recently invited Mr. Nash Abrams to be involved. It will require 4-5 hours per week. The training for the board will be soon and upon completion will solidify the affiliation.

NEW BUSINESS:

Staff inquired the use/functionality of the mailed/hard copy of the monthly agenda and minutes.

Motion: Commissioner Cobb made a motion for city staff to merely send the electronic file of future CBC information.

Second: Commissioner Piazza seconded the motion and it passed unanimously.

It was agreed there is no longer a need for a hard copy; therefore, in the future an electronic file is all that will be sent.

Adjournment: 12:20 p.m.



The City Beautiful Commission called its regular meeting **Thursday, July 6th, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall; however, there was not a quorum; no meeting.

MEMBERS PRESENT: Jan Hicks Cita Cobb
 Karol Zoeller Troy Laha

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of
 Planning & Development, City of Little Rock

MEETING ADJOURNED:

Commissioner Laha turned in nominations with pictures; submission of consideration for the 2006 Landscape Awards.

Last years landscape award winners are denoted below:

-----Original Message-----

From: Lynn Warren [mailto:lynn.warren@arkansas.gov]

Sent: Thursday, August 03, 2006 2:28 PM

To: Marvel, Christy; Ann Ivey (E-mail); Cita Cobb (E-mail); Jan Bartlett Hicks (E-mail); John Beneke (E-mail); Karol Zoeller (E-mail); MaryJane Rebick; Ross Piazza; Troy Laha (E-mail); Lynn Warren

Subject: CBC Flyer, LA Awardees (79-05), Sign pickup

SEE ATTACHED CBC FLYER (REVISED WITH NEW MEMBER) AND THE COMPLETE LIST OF LANDSCAPE AWARDEES FROM 1979-2005

→ By SEPTEMBER 1ST, PLEASE PICK UP LAST YEAR'S LA AWARD SIGNS
HERE ARE THE ASSIGNMENTS THAT I CAN REMEMBER:

EXCELLENT LANDSCAPE DEVELOPMENT (DEVELOPER)

1ST PLACE - DEE BROWN LIBRARY
2ND PLACE - MABELVALE PLAZA

TROY
TROY

EXCELLENT LANDSCAPE DESIGN (DESIGNER)

1ST PLACE - WINROCK INTERNATIONAL
2ND PLACE - THOMPSON LIBRARY

JOHN
LYNN

EXCELLENT LANDSCAPE MAINTENANCE (MAINTENANCE)

1ST PLACE - THOMPSON ELECTRIC
2ND PLACE - CHENAL PLACE SHOPPING CENTER

TROY
?

COMMITTED TO LANDSCAPE EXCELLENCE (OWNER)

1ST PLACE - LITTLE ROCK NATIONAL AIRPORT
2ND PLACE - ST. VINCENT'S INFIRMARY MEDICAL CENTER

KAROL
KAROL

LYNN.

LYNN MITTELSTAEDT WARREN, MLA, LANDSCAPE ARCHITECTURE SPECIALIST
PLANNING AND DEVELOPMENT SECTION, ARKANSAS STATE PARKS
ONE CAPITOL MALL, LITTLE ROCK, AR 72201
ARKANSAS DEPARTMENT OF PARKS AND TOURISM [HTTP://WWW.ARKANSAS.COM](http://www.arkansas.com)
PHONE: 501-682-1633/FAX: 682-1199/EMAIL: LYNN.WARREN@ARKANSAS.GOV

Commissioner Warren will also email out a copy of all of the previous landscape award winners.

JUST A REMINDER OF WHAT WE ALL PROMISED TO DO ON THE LA AWARDS AT OUR LAST MEETING – I ATTACHED MY APRIL UPDATE LIST FOR REFERENCE

EVERYONE WILL CONTACT THEIR BOD CONTACT FOR NOMINATIONS BY SEPT. 1ST
2006 BOD ASSIGNMENTS –

- KAROL – MICHAEL KECK (WARD 5), STACY HURST (WARD 3)
- JAN H. – MAYOR JIM DAILEY
- JOHN – JOHNNIE PUGH (WARD 1), DEAN KUMPURIS (POSITION 8)
- CITA – VICE MAYOR WILLIE HINTON (WARD 2)
- TROY – BJ WYRICK (WARD 7), JOAN ADCOCK (POSITION 10)
- ANN – BARBARA GRAVES (POSITION 9)
- JAN B. – GENEVIEVE STEWART (WARD 6), BRAD CAZORT (WARD 4)

KAROL WILL SEND OUT THE DONATION REQUEST LETTER TO CHENAL PROPERTIES FOR \$2,500

EVERYONE WILL PROVIDE NOMINATIONS TO CHRISTY BY SEPTEMBER 1ST

MARY JANE WILL CHECK WITH LARRY'S PIZZA FOR PIZZA/TREAT DONATION

ANN WILL CALL FOR ALL THE RECEPTION SET-UP (TABLES, CLOTHS, CUPS, PLATES, NAPKINS)

KAROL WILL PURCHASE SODAS FOR THE RECEPTION

CITA WILL CONTACT TIPTON-HURST FOR ROSE DONATIONS (DE-THORNED, PACKAGED WITH WATER BUD VASE, GREENERY, RIBBON, ETC.)

CHRISTY WILL SEND OUR REVISED LOGO TO THE TROPHY PLACE

- CHRISTY & CITA WILL WORK UP THE VOTING BALLOT
- CITA WILL SEND OUT NEW WINNERS TO THE TROPHY PLACE ASAP AFTER VOTING
- CITA WILL MAKE SURE WE HAVE PHOTOS OF ALL THE ENTRIES
- LYNN WILL SEND OUT THE LIST OF PREVIOUS WINNERS TO GROUP
- EVERYONE WHO PUT OUT A SIGN WILL COLLECT THEM BY SEPTEMBER 1ST

EXCELLENT LANDSCAPE DEVELOPMENT (DEVELOPER)

1ST PLACE – DEE BROWN LIBRARY – TROY
 2ND PLACE – MABELVALE PLAZA – TROY

EXCELLENT LANDSCAPE DESIGN (DESIGNER)

1ST PLACE – WINROCK INTERNATIONAL – JOHN
 2ND PLACE – THOMPSON LIBRARY – LYNN

EXCELLENT LANDSCAPE MAINTENANCE (MAINTENANCE)

1ST PLACE – THOMPSON ELECTRIC – TROY
 2ND PLACE – CHENAL PLACE SHOPPING CENTER – ?

COMMITTED TO LANDSCAPE EXCELLENCE (OWNER)

1ST PLACE – LITTLE ROCK NATIONAL AIRPORT – KAROL
 2ND PLACE – ST. VINCENT'S INFIRMARY MEDICAL CENTER – KAROL

- CHRISTY WILL ADD CURRENT PROJECTS TO THE NOMINATION LIST
- CHRISTY WILL PUT TOGETHER A POWERPOINT PRESENTATION FOR OUR NOMINATION REVIEW SESSION AT OUR SEPTEMBER 7TH MEETING
- JAN WILL CONTACT JENNIFER LUSK/OLIVE BRANCH AT THE RIVER MARKET TO PROVIDE BOX LUNCHES FOR OUR SEPTEMBER 7TH MEETING

LYNN.

LYNN MITTELSTAEDT WARREN, MLA, LANDSCAPE ARCHITECTURE SPECIALIST
 PLANNING AND DEVELOPMENT SECTION, ARKANSAS STATE PARKS
 ONE CAPITOL MALL, LITTLE ROCK, AR 72201
 ARKANSAS DEPARTMENT OF PARKS AND TOURISM [HTTP://WWW.ARKANSAS.COM](http://www.arkansas.com)
 PHONE: 501-682-1633/FAX: 682-1199/EMAIL: LYNN.WARREN@ARKANSAS.GOV

All commissioners' schedules are very full and each will help with the landscape awards as they are able. It was decided to call a special meeting for the 2006 landscape awards if needed. Otherwise, various tasks for the ceremony were delegated to various Commissioners. (see compilation of tasks above) City staff is to compile a list of possible nominations for the landscape awards. Each CBC member can speak with their respective Board Member and get the nominations and pictures to city staff prior to September the 1st.

City Staff would like to thank Commissioner Lynn Warren for the compilation of the data and task lists; they are very helpful.

Discussion was held on whether or not to move the monthly scheduled meeting time to 8:30 a.m. Various members stated that early in the morning is not possible and would prefer it remain at 11:15 as currently. It was decided to keep the meetings at its present time and location.

City Staff stated that no landscape variances are expected for the month of September; therefore, discussion of the landscape awards during the scheduled monthly meeting time should suffice without the need for an additional meeting called.

Adjournment: 12:20 p.m.



The City Beautiful Commission held its regular meeting **Thursday, September 7, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Vice Chair Jan Hicks called the meeting to order.

MEMBERS PRESENT: Jan Hicks
Ann Ivey
Cita Cobb
Troy Laha
Lynn Warren
John Beneke
Mary Jane Rebick

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

APPROVAL OF THE MINUTES:

Motion: Commissioner Laha made a motion to approve the minutes as written.

Correction: Commissioner Warren noted the previous meeting minutes neglected to reflect the motion and approval for the CBC to reserve a booth at the 2007 Annual Garden Show.

Second: Commissioner Cobb seconded the motion with the change and it passed unanimously.

TREASURER'S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer's Report
09-07-2006

Beginning Balance as of August 3, 2006		<u>\$3,322.87</u>
Credits		
Interest on Account	.64	
Total credits	\$0.64	<u>\$3,323.51</u>
Debits		
None	0	
Total debits	\$ 0.00	<u>\$3,323.51</u>
Ending Balance as of September 07, 2006		<u>\$3,323.51</u>

OLD BUSINESS:

Whether of not the donation from Chenal Properties had been secured was discussed. Vice-chair Hicks will check with Karol Zoeller and Jack McCray for confirmation.

Commissioner Cobb will contact Stacy Hurst about the donation of 3 long-stemmed, de-thorned Roses.

It was suggested to ask to applicant if they would like to speak at the ceremony.

This year the award recipients can take their award yard signage with them after the award ceremony. Commissioners please, return all of the signs prior to the ceremony. The recipients can keep the signs until September the 1st of the following year. At that time, have them bring them to the Planning & Development Office.

The CBC chair, Karol Zoeller, will need to write the letter in recognition to the 3 award winners.

Cita Cobb will call to inform the awardees of the date/time/location so each recipient can allocate the date/time. Commissioner Cobb will also verify the name of the recipient name(s).

The landscape awards details can be discussed in length at the annual CBC meeting in January of 2007.

City staff will need to order the plaques from Custom Trophies.

CBC members planning to pick up at Bowman Curve this month are: Mary, Ann, Lynn, John and Karol. Ann Ivey will send out a reminder.

Commissioner Warren briefly mentioned the pocket ashtrays and the collaboration effort potential with the University of Arkansas at Little Rock. Lynn Warren would like to discuss the various prices of the pocket ashtrays and color options.

NEW BUSINESS:

City staff noted the potential for 2 variance requests for the month of October.

Adjournment: 12:42 p.m.



The City Beautiful Commission held its regular meeting **Thursday, October 5, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Karol Zoeller called the meeting to order.

MEMBERS PRESENT: Jan Hicks
Ross Piazza
Cita Cobb
Troy Laha
Lynn Warren
John Beneke
Mary Jane Rebick

ALSO PRESENT: Dana Carney, Zoning & Subdivision Manager, Department of Planning & Development, City of Little Rock
Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

Shawn Luther, Landscape Architect, D.C.I., agent
Steve Wade, President of Simmons Bank, applicant
Howard Atkins, Realtor for McDonalds, property owner
Kelly Daniels, Landscape Architect, Manly Land Design, agent for Chick-Fil-A

OPENING OF PUBLIC HEARING

C.B.C. Case Number 596, Simmons Bank

Staff began the meeting for the property located at 5000 West Markham Street, which was formerly occupied by a McDonald's restaurant and its associated parking. The building has been razed and the site has been cleared of all improvements. Simmons First National Bank proposes to redevelop the site for a branch bank facility. The new development will consist of a 2,600 square foot building with three drive-through lanes for teller and ATM services. Nine parking spaces will be provided. On September 14, 2006, the Planning Commission approved a Planned Development rezoning application for the site. The Commission's recommendation will be forwarded to the Board of Directors after the City Beautiful Commission's action.

The site is relatively small, being 100 feet wide and 287 +/- feet deep. Due to the narrow width of the site, there are two variances associated with the required perimeter landscape strips. The applicant is proposing a perimeter strip of approximately 6.5 feet in width along the eastern (Jackson Street) perimeter and a perimeter strip width of approximately 4.5 feet along a portion of the western perimeter. Since the site is located in the designated mature area of the City, the landscape strip can be 6.9 feet in width; a 25% reduction of the typical 9-foot requirement found in Section 15-96 of the Code.

Staff is supportive of the requested variances. The proposed redevelopment of this infill site as a new bank will result in a more aesthetically pleasing property than has existed in the thirty years it was occupied by the fast food restaurant. The site sits below the level of Jackson Street by as much as 5 feet. A retaining wall will be located along this perimeter ranging in height from 2.5 to 5 feet. The bank is proposing to place landscaping along both the high and low sides of the retaining wall. The number of required shrubs and trees within this perimeter will exceed Ordinance requirements. The reduction in the perimeter strip width on the western perimeter is for only the north

half of the site where it abuts a parking lot for an adjacent office use. The southern half of the western perimeter strip will be larger than required by the Ordinance. Again, in this strip, the number of trees and shrubs will comply with Ordinance requirements.

The proposed development has been designed to fit within the limits of the property and to respect normal setback and landscape requirements as closely as possible. Although the new development does not fully comply with all typical Ordinance standards, staff feels the proposed development will be a good addition to this mature neighborhood.

Steve Wade, President of Simmons Bank, pointed out that they had met with the Hillcrest Home Owners Association. Per the requests of the homeowners, the neighborhood did not want Jackson Street to be widened. Mr. Wade pointed out the hours of operation is less of an impact than the previous business. They will close at 6:00 p.m., Monday thru Friday and 9:00 a.m. to noon, on Saturday. The site will also be irrigated with an automatic controlled system.

Pete Rausch, the City Urban Forester, requested via email, that the maple trees be substituted with the Pistachio tree type. The applicant agreed to the change and amended his application to reflect this change.

Motion: Troy Laha moved to approve the variance request with the changes of the maple trees being changed to Pistachio Trees.

Second: Cita Cobb seconded the motion and it passed unanimously.

OPENING OF PUBLIC HEARING

C.B.C. Case Number 598, Chick-fil-A

The property located at 6201 West Markham Street was formerly occupied by a Casual Corner retail store and its associated parking. The proposal includes the removal of the structure and the existing parking surface. Chick-fil-A proposes to redevelop the site for a restaurant with drive through service. The new development will consist of a 3,776 square foot building with a drive-through lane and fifty parking spaces will be provided.

The site is relatively small, being 148 feet wide and 288 +/- feet deep. Due to the narrow width of the site, there are two variances associated with the required perimeter landscape strips. The applicant is proposing a perimeter strip ranging from 2.5 feet to 4.5 feet in width along the eastern, western, and southern perimeters. This minimum city requirement is nine feet along all three perimeters per Section 15-96 of the Code. The site is a total of 0.976 acres and three sides of the property are enclosed by an existing retaining wall. Due to the perimeter restraints of the property the quantity of required trees has been reduced. The landscape ordinance requires a tree every 30 feet along the perimeters of the site.

The applicant is proposing the following in conjunction with this approval:

1. To increase the depth of the green space along Markham Street twenty-five feet.
2. To increase the landscaping quantity along Markham Street frontage.
3. To add an automatic irrigation system.
4. The interior islands have been increase to 300 square feet in area; 150 are the requirement and shrubs have been added to these interior islands.

Staff is supportive of the requested variances. The proposed redevelopment of this infill site as a new restaurant within the Mid-town District is a substantial improvement to the area. The new building is substantially smaller thus allowing for the addition of permeable green space.

Kelly Daniels, Landscape Architect with Manly Land Design, stated the intentions of the restaurant, Chick-fil-A. Vice-chair Hicks noted she'd like to see the maple trees changed to Pistachio trees and for Carolina Jessamine to be planted to grow down the retaining wall. Commissioner Warren noted that we shouldn't necessarily limit the tree type to one variety. Perhaps, we recommend them to choose an asphalt friendly type of tree or maybe

recommending three varieties to give the applicant more flexibility. For example, the applicant may have chosen the maple tree for fall color. By limiting the type of tree it also limits the design of the applicant.

Dana Carney, Zoning and Subdivision Manager, noted that reviewing of the landscape ordinances list of recommended trees might be something the CBC may want to consider revising in the near future.

Motion: Troy Laha made a motion to approve the variance request with the addition of the tree type change and the addition of Carolina Jessamine to be planted on the retaining walls.

Second: John Beneke seconded the motion and it passed unanimously.

CLOSE PUBLIC HEARING

APPROVAL OF THE MINUTES:

Motion: Commissioner Laha made a motion to approve the minutes as written.

Second: Commissioner Hicks seconded the motion and it passed unanimously.

TREASURER'S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer's Report
10-05-2006

Beginning Balance as of September 07, 2006 **\$3,323.51**

Credits

Interest on Account	.77	
Total credits	\$0.77	<u>\$3,324.28</u>

Debits

Olive Branch Restaurant-awards luncheon	\$ 98.55	
Micheal's-3 plaques	\$ 28.99	
Total debits	\$127.54	<u>\$3,196.74</u>

Ending Balance as of October 05, 2006 **\$3,196.74**

OLD BUSINESS:

Jan Hicks inquired whether or not the Olive Branch was given gratuity with the luncheon last month. Jan Hicks will check with Ann Ivey regarding the tip.

The landscape awards went off great! The awardee speaking was a nice addition to the ceremony. The elimination of the food and beverage was also good. Having only 3 award winners was also optimal.

Has someone reserve the booth for the upcoming Spring Flower and Garden show? Ross stated he would be happy to arrange the schedule like last year but cannot take on the show, actively.

Staff inquired about the possibility of the three commissioners continuing as a commissioner until such time that the position is filled. Commissioner Cobb cannot continue. Commissioner Zoeller would if she was requested to continue and Commissioner Laha stated although it would be difficult he would do his best to continue through the end of the year.

Everyone encourage individuals to apply for the City Beautiful Commission. Perhaps, someone from the nursery industry would be an asset.

Everyone consider the upcoming election of officers for the City Beautiful Commission.

NEW BUSINESS:

Commissioner Warren updated the commission on the pocket ashtrays. She suggested color-coding the ashtrays to keep up with where/who on distribution. Karol stated the white ashtrays would seemingly appear dirty after sometime. John Beneke inquired on whether this project should be the focus of City Beautiful Commission. Jan Hicks suggested not turning this project into something huge

City staff noted the potential for 1 variance request for the month of November.

Commissioner Warren stated she'd check on donations for the Spring Garden Show since they were in her department; i.e. trash bags and tools to pick up trash.

This Saturday is the scheduled day/time for the City Beautiful Commissioners to pick up litter on the site a Bowman Curve. If able, please come help.

Adjournment: 12:24 p.m.



The City Beautiful Commission held its regular meeting **Thursday, November 2, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Vice-chair Hicks called the meeting to order.

MEMBERS PRESENT: Jan Hicks
Ross Piazza
Cita Cobb
Troy Laha
Lynn Warren
Karol Zoeller
Mary Jane Rebick

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock
Tony Rogers, Walgreen's, applicant
Joe White, White-Daters and Associates, Inc., agent
Dave Roberts, Roberts and Williams, Asso., Landscape Architect
Mark Parrish, adjoining neighbor located at 7704 Iowa Street

OPENING OF PUBLIC HEARING

C.B.C. Case Number 599, Walgreen's

Staff began the meeting for the property located at 7601 Cantrell, which contains a service station located at the intersection of Cantrell Road and Mississippi Avenue. A commercial building is located along the eastern perimeter of the plat area. There area is a commercial node, with a service station located across Cantrell Road from the site, a shopping center located across Mississippi Avenue, and a strip center located on the northeast corner of Cantrell Road and Keightly Drive.

On October the 26th, 2006 the applicant went before the Planning Commission for a preliminary plat review. The only outstanding issues at this time are the alley abandonment and a deficient perimeter landscaping strip along the north, next to Cantrell Road. The Planning Commission voted to recommend approval of the alley abandonment, which will be forwarded to the Board of Directors. The landscaping strip, in question, varies in size from approximately zero (0'-0") to thirty-eight feet (38'-0"). Overall the applicant is meeting the minimum amount of green space along Cantrell Road. However, the minimum amount drops below the nine foot wide requirement found in Section 15-96 of the Code landscaping ordinance. The applicant has agreed to double the amount of evergreen shrubs in this area. Therefore, the number of trees and shrubs will more than comply with the minimum Ordinance requirements.

The proposed development has been designed to fit within the limits of the property and to respect normal setback and landscape requirements as closely as possible. Although the new development does not fully comply with all typical Ordinance standards, staff feels the proposed development will be a good addition to this neighborhood. I have received two phone calls from the neighborhood in support. Staff recommends approval of the requested perimeter landscape strip variance

Joe White, with White-Daters & Associates, along with Landscape Architect Dave Roberts presented a colored rendering of the proposed development to the City Beautiful Commission. Vice chair Hicks inquired about the tree variety used on the site. The applicant responded that along Cantrell Road, due to overhead power lines, they have chosen the Crepe Myrtle tree. The power lines are approximately twenty feet high so it limits the type of tree in that area.

Tony Rogers, with Walgreen's explained that Walgreen's has a prototype site layout that doesn't include interior islands in that area; however, they had complied with this minimum requirement. The visibility triangle of the buildings signage was also discussed. The applicant noted that the trees were located at such for optimal visibility of the building signage.

Commissioner Warren inquired whether or not they'd considered increasing the caliper size of the trees to 3 ½ to 4 inch. Commissioner Warren also noted that grasses in the area would be nice. Commissioner Hicks noted she'd be more comfortable with the variance request if the crepe myrtle trees could be changed to an evergreen variety like Foster Holly. Otherwise, she most likely couldn't support it. Commissioner Warren inquired if drive-thru services were available and if so, where. The applicant amended their application to change the tree type from Crepe Myrtle to Foster Holly or a comparable evergreen variety.

Motion: Commissioner Laha made a motion to approve CBC Case number 599, as amended yesterday with staff and with the change of the street trees along Cantrell to Foster Holly trees or a comparable evergreen type.

Second: Commissioner Warren seconded the motion and it passed unanimously.

CLOSE OF PUBLIC HEARING

APPROVAL OF THE MINUTES:

Motion: Commissioner Laha made a motion to approve the minutes as written.

Second: Commissioner Piazza seconded the motion and it passed unanimously.

Motion: Commissioner Piazza made a motion to have a luncheon at the next CBC meeting on December the 7th for the 3 outgoing CBC members.

Second: Commissioner Warren seconded the motion and it passed unanimously.

TREASURER'S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer's Report
10-05-2006

Beginning Balance as of September 07, 2006		<u>\$3,323.51</u>
Credits		
Interest on Account	.77	
Total credits	\$0.77	<u>\$3,324.28</u>
Debits		
Olive Branch Restaurant-awards luncheon	\$ 98.55	
Micheal's-3 plaques	\$ 28.99	
Total debits	\$127.54	<u>\$3,196.74</u>
Ending Balance as of October 05, 2006		<u>\$3,196.74</u>

OLD BUSINESS:

Commissioner Ivey recommended that the Olive Branch be given a generous tip; perhaps, twice as much due to the fact, that it is late.

Chair Zoeller inquired about the site at Shackelford Crossing project and noted the amount of tree loss. This project was massive and required a tremendous amount of grading.

Commissioner Laha and Chair Zoeller had to leave the meeting.

Commissioner Warren inquired about the current financial status for the City Beautiful Commission. Did the CBC get their funding from this city this year and/or were they on the budget for 2007. CBC decided upon purchasing any of the cigarette pocket ashtrays this year. Perhaps, new landscape award signs could be purchased without the Chenal Properties Logo.

Vice-chair Hicks recommended a scholarship of some sort be given by the CBC with the monies remaining.

Staff noted the prior work done on brochures and the CBC's expression of a web-page.

Motion: Jan Hicks made a motion to Lynn Warren to explore various options, i.e. web design prices/options by November the 20th and to have a report to the CBC at December's meeting.

Second: Lynn Warren seconded the motion and it passed unanimously.

A second option may be to purchase a display board for the annual flower and garden show or other paraphernalia for the event.

2007 Slate of Officers

Motion: Commissioner Piazza nominated the following for the 2007 Slate of Officers:

Chair-Lynn Warren

Vice-chair-Jan Hicks

Treasurer-Ann Ivey

Second: Commissioner Rebick seconded and the motion passed unanimously.

NEW BUSINESS: None

Adjournment: 12:38 p.m.



The City Beautiful Commission held its regular meeting **Thursday, December 7, 2006**, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Upcoming Chair Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
Mary Jane Rebick
Ann Ivey
Steve Homeyer
Ross Piazza
John Beneke
Troy Laha

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock
Bryan Christian, Attorney for Jim Im
Jim Im, owner of the Golden Beauty Supply Store
Barbara Davis, resident near Golden Beauty Supply
Mike Berg, owner of Best Car Wash

OPENING OF PUBLIC HEARING

C.B.C. Case Number 600, Golden Beauty Supply

Staff began the meeting with a presentation of the property in question located at 2901 west 12th street, which houses Golden Beauty Supply. Prior to this beauty supply use, this site housed Chief Auto Parts. Upon relocating to this area the applicant upgraded/renovated the building to both meet the use needs and to meet minimal city requirements. These upgrade requirements included the addition of landscaping. The applicant complied by supplying the city with a landscape plan, installing the landscaping and dumpster enclosure, which allowed the applicant possession of a certificate of occupancy for the building; thus allowing the occupant to open for business. The applicant complied with all the minimum city requirements.

Unfortunately, the applicant had the landscaping on the site stolen. The assailant also stole the wood planks surrounding the dumpster. The applicant filed a police report and replaced the landscaping. Again, the material was stolen. Recently, the city cited the applicant for not maintaining the site per the approved landscape plan. Rather than continuing to replace the landscaping and the dumpster enclosure, the applicant has opted to request a written waiver from the City Beautiful Commission.

The location of the site is a commercial node for the area. This site is located within a stressed area of the city and the applicant feels his presence helps to stabilize the area and would like to remain. However, the applicant feels that continuing to replace the minimum required landscaping/dumpster enclosure is counter productive, costly, and will simply be stolen again. Therefore, the applicant is requesting permission to not be required to plant the site per the approved landscape plan and to not be required the dumpster enclosure.

Although sympathetic to the applicant's situation, city staff cannot support a complete waiver of these minimum city requirements.

The applicant's attorney, Mr. Bryan Christian, stated that the buffer along the streets is the problem area and would like to request the removal of the vegetation. The dumpster enclosure is the exception more than the rule within this area of the city. Representative, Bryan Christian, presented photographs of vicinity businesses that do not have dumpster screens. A waiver in this area seems frequent and Mr. Christian would like the commission to do so on this property as well. The owner, is very frustrated with the situation. The applicant would also prefer the installation of sod only in these areas. The sod is easier to maintain than the shrubs. The applicant has spent both time and monies towards the upgrade of this previously vacated building.

Commissioner Rebick stated that unfortunately there is quite a bit of vandalism in this area. However, I have a small business and I have to replace them and it must be looked at as a cost of doing business.

Mr. Christian stated that rebuttal is three fold. This building laid dormant and was previously approved as an auto parts store. That business was a corporation and therefore, had the funding to continue replacing the vegetation; however, this applicant does not. Secondly, the applicant feels that he'd be improving the visual appearance by taking out the sporadic shrubs and maintaining a nice sod area. Thirdly, we understand the cost of doing business however, the plan, as is, would not affect property value by the allowance of the elimination of the shrubs.

Commissioner Warren inquired about a dumpster enclosure. Commissioner Warren noted that this area is close to Central High School, thus has quite a bit of foot traffic. The applicant noted that his business closes at 7 pm but across the street is a gas station and a liqueur store. There is heavy traffic after hours. The applicant stated the area is bad for flooding. Canopy areas were all dilapidated. Applicant has tried Chinese holly, an obtrusive harsh plant, it too, was stolen.

John Beneke, inquired whether it possible to plant large trees that are too big to remove easily? These would be less likely trampled. Commissioner Beneke would be moved to use larger, hardwood trees in lieu of the shrub requirement.

Applicant noted power lines located above. The applicant also stated he'd installed yellow caution tape about five foot high around the perimeter of his site and they simply would cut and walk through the area. Commissioner Warren noted the new trees would have guy wire and that should deter foot traffic.

Mr. Bryan Christian stated that when the landscape ordinance was applied that it was for an auto parts store. The applicant would prefer a ground cover that is nice, low, and maintainable. Commissioner Warren stated that too, would also be trampled and without the trees it will look very barren. The applicant stated that E-Z Mart across the street and all other businesses in the vicinity have no green space on them. Commissioner Warren noted, more the reason to have some. She explained that if those businesses rehabilitate their building they too will be required to meet the landscape ordinance requirements. Bryan Christian stated, "Then it will end up being another empty building."

Rebick, inquired whether a chain link barrier of some kind could be used for dumpster enclosure. Various methods were discussed.

John Beneke, suggesting compromise, we don't feel comfortable allowing no landscaping on this site is there a possibility or notion to look at a proposal that comes back to us. Staff stated that it is an option if the commission so chose. The applicant stated they were willing to work something out however, being cited continually by the City of Little Rock wasn't acceptable.

John Beneke stated that he'd be willing to move to work out a solution with city staff. It would be optimal for the applicant to work with city staff on a solution and return to the commission at a later date, say two months.

Motion: Commissioner Beneke made a motion to give them a 60 day extension; look at using larger trees, that are difficult to remove and to consider other options for the dumpster enclosure.

Second: Commissioner Rebick seconded the motion and it passed unanimously.

Granted an extension to present a new proposal at the February meeting.

Troy Laha left the meeting.

OPENING OF PUBLIC HEARING

C.B.C. Case Number 601, Best Car Wash

The C-3 zoned lot located at 2801 W. Markham Street is currently occupied by a four-bay, self serve car wash with vacuum islands. The building has reduced setbacks on all perimeters. There is virtually uncontrolled access to the site, with curb cuts onto Woodrow, Pearl and two curb cuts onto Markham.

The applicant proposes to completely redevelop the site for a two bay automatic car wash. All of the existing structures will be removed with the exception of the equipment room. The new structure will accommodate two, side-by-side automatic car wash tunnels. A large window on the Markham street façade will allow viewing into the car wash tunnels. Access to the site will be completely redesigned; with an entry-only driveway off of Markham and an exit-only driveway on to Pearl. New sidewalks and landscaping will be installed on all three street perimeters. New screening fencing and the existing equipment room will provide screening along the south perimeter where the abutting property is also zoned C-3.

On November 9, 2006, the Planning Commission approved a conditional use permit to allow the new car wash. . Due to the small size of the property, made even smaller by additional right-of-way dedication required, there are several variance related to driveway spacing, building setbacks and landscaping.

All of the street perimeter landscaping is proposed to be located in the right-of-way of the abutting streets. Staff is supportive of the variance request. Due to the small size of the property, it will be virtually impossible to redevelop it without this variance. There is no real on site parking, just the driveway entering and exiting the carwash. The applicant is proposing to install additional landscaping on the north side of the new building, to provide a more pleasing appearance form the main street. All landscape areas will be sodded and an irrigation system will be installed.

The spacing between two of the trees on the Markham perimeter is approximately 43 feet, more than the maximum spacing of 30 feet allowed by the Code. As previously mentioned, there is a large window in the front wall of the tunnel building that allows for viewing into the tunnels. The slight increase in the spacing of the trees occurs at this point so that the trees do not block visibility into the car wash. This request was specifically made by the Little Rock Police Department. Sector cars occasionally park across the street from the carwash and with increased visibility, there will likely be less chance of problem activities taking place on the site. There will be no vacuum islands on the property, reducing possible loitering on the site.

Staff believes the applicant has done a good job of locating the proposed car wash on a very tight site. Replacing the existing self-serve car wash with the proposed new automatic car wash will, in staff's opinion, benefit the neighborhood. Staff recommends approval of the requested variances.

Mike Berg, the owner, presented photographs of the current conditions of the site. Mr. Berg explained that he had worked closely with city staff, the local neighborhood association, the city police department, city public works, and had received approval from the planning commission for this project. The current

site is a drug trafficking area and the City of Little Rock, police force has requested more visibility of this site from an adjoining piece of property. This will be a huge improvement for this site. Mr. Berg is trying to help the welfare of the area. There have been murders in this area. This car wash will have garage doors thus eliminating the “drive through ease of drug trafficking.” Mr. Berg, presented a conceptual design that uses native stone on the façade of the new building. Mike Berg, will try, to use spiral juniper trees to frame the building. This car wash is open 24 hours a day, 7 days of week but has garage doors that will not open unless payment has been made. Sixty percent of the market is women. Safety lighting is also being used on the site.

Motion: Commissioner Ivey moved to grant the variance.

Second: Commissioner Rebick seconded the motion and it passed unanimously.

CLOSE OF PUBLIC HEARING

APPROVAL OF THE MINUTES:

Motion: Commissioner Piazza made a motion to approve the minutes as written.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

TREASURER’S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer’s Report
12-07-2006

Beginning Balance as of November 02, 2006		<u>\$3,197.38</u>
Credits		
Interest on Account	.63	
Total credits	\$0.63	<u>\$3,198.01</u>
Debits		
Registration Fee-AR Flower & Garden Show	\$100.00	
Total debits	\$100.00	<u>\$3,098.01</u>
Ending Balance as of December 07, 2006		<u>\$3,098.01</u>

Ann passed out a statement of funds and remaining balances for each were noted it will be lost if it is not used by 12-31-2006.

OLD BUSINESS:

Presentation of the Certificates-postponed

Adoption of the 2007 Calendar

Motion: Commissioner Ivey made a motion to adopt the Calendar of 2007.

Second: Commissioner Beneke seconded the motion and it passes unanimously.

Garden show March 2-4; booth fee has been paid. Keep Little Rock Beautiful could share our booth, that would allow collaboration and more bodies to man the booth. Commissioner Rebick is heading up this event.

Contact Information Corrections

City clerk changes presented, Commissioners were allowed to make changes, will be submitted back to the City Clerk for the web site.

Expenditure Choices

Two items to purchase, idea of website seemed optimal. City can make the changes but they are slow. The other alternative is to pay someone as a consultant. Site-Sage, Aristotle, has an option where we, the commission, do it ourselves, cut and paste basically. This package, level one, provides 10 pages. Lynn feels like this one is the best one for the current Commissions needs. This includes one hour a month of assistance with changes. \$1250.00, includes set-up. Then \$900.00 a year afterwards. \$150 for a year of hosting. Sign a one year contract and we can get out at that time. The total is \$1400.00. This will also include links back to the cities site. Lynn Warren will be in charge of this website and work with Aristotle on this project. Aristotle has a good reputation.. A website is something that the Commission has wanted for quite some time. This transaction can be completed prior to the end of the fiscal year 2006.

Motion: Commissioner Beneke made a motion to allow Lynn spend \$1,400.00 with Aristotle to begin building a CBC Webpage.

Second: Commission Piazza seconded the motion and it passed unanimously.

Commissioner Ivey inquired whether or not a web site is a good use of the remaining funds. Commissioner Warren stated absolutely and for a variety of reasons. For example, individuals will be able to nominate businesses and residential homes for a landscape award which will cut out the expenditure of the brochure. The monthly minutes/agenda/variance requests/and accompanying maps can be easily uploaded onto the site for ease of viewing and downloading. Other city commissions have also recently paid for a web page design.

Name for Web Page

A web page will be higher on the goggle list whenever a full name is written out as apposed to abbreviations. i.e. LRCBC, etc.

Motion: Commissioner Ivey made a motion to go with the following:

www.lrcitybeautifulcommission.org

Second: Commissioner Beneke seconded the motion and it passed unanimously.

Commissioner Warren will check on payment methods. An invoice is needed and is approximately \$150.00.

Rest of the monies allocation

Discussed were (approximately \$900.00)

- Shirts were discussed. 9 polo logo shirts for CBC members, embroidery collared shirts for public events would be optimal.
- Orange vests for the litter pickup were also discussed. Perhaps, bright orange t-shirts with the CBC logo on the back. Steve will check on 12-vests, reflective with black writing. Steve Homeyer will handle the shirts and contact members with the information via email.
- Cardstock for CBC cards
- Give the monies to the newly formed Keep Little Rock Beautiful

- Bumper Stickers with Adopt a Street Program

Motion: Commissioner Piazza made a motion to use the remainder of monies for bumper stickers and card stock.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

Lynn Warren will check on the bumper stickers and Ann Ivey will check on the purchase of inkjet cardstock.

Ann Ivey will need invoices for any purchase by 12-31-2006.

Lynn Warren has sent letters out for pick up tools and garbage bags from various companies.

Retreat for annual retreat -

Dates/time discussed. The 14th or the 21st

Motion: John Beneke made a motion to have the retreat on the 21st

Second:

Failed no second on the motion

Motion: Ross Piazza made a motion to have the retreat on the 14th.

Second: Ann Ivey seconded the motion and it passed unanimously.

Catering for Retreat

Tip of \$20.00 still needs to be sent to the Olive Branch. Ann will issue a check.

John Beneke will check on using a restaurant and will have a report at the January meeting. Food for eleven people. As a courtesy to the facilitator for the free services; a gift should be given. Options discussed.

Motion: John Beneke made a motion to get the facilitator a gift certificate for \$75.00.

Second: Ross Piazza seconded the motion and it passed unanimously.

Eye of the Beholder Certificates will be issued to local churches who did beautiful efforts with "Sharefest" in November 2006

For Open Space and War Memorial Re-development comments see the Parks & Recreation Department.

Adjournment: 1:14 p.m.